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பல்கலைக்கழக மானியங்கள் ஆணைக்குமு UNIVERSITY GRANTS COMMISSION

මගේ අංකය எனது இலக்கம் My Number

UGC/HR/10/01

තැපැල් පෙට්ටිය அஞ்சல் பெட்டி Post Office Box

1406

ඔබේ අංකය உமது இலக்கம் Your Number

06.02.2025

20, වෝඩ් පෙදෙස, කොළඹ 07, ශුී ලංකාව. 20, வாட்டு இடம், கொழும்பு 7, இலங்கை. 20, Ward Place, Colombo 07, Sri Lanka.

Vice-Chancellors of Universities Rectors of Campuses Directors of Institutes

Filling of vacancies in the posts categorized under the Primary Level (Un-Skilled), Primary Level (Semi-Skilled) and Primary Level (Skilled) in terms of the Department of Management Services Circular No. 30

Your attention is invited to the Commission Circular No. 14/2024 dated 23.12.2024 on "Schemes of Recruitment of Primary Level (Un-Skilled), Primary Level (Semi-Skilled) and Primary Level (Skilled) grades in terms of the Department of Management Services Circular No. 30" and the letter No. UGC/HR/10/01-R dated 29.01.2025 on "Reviewing the Recruitment Process and Cadre Management in the Public Service".

Please be informed that in accordance with the Commission Circular No. 14/2024 dated 23.12.2024, all new recruitments for the posts categorized under the Primary Level (Un-Skilled), Primary Level (Semi-Skilled) and Primary Level (Skilled) should be made for the approved posts specified under the relevant Schemes of Recruitment prepared in terms of the Department of Management Services (DMS) Circular No. 30 and recruitments should not be made to any other existing post coming under such three categories which are not listed under the approved Schemes of Recruitment formats.

Thus, you are kindly informed to abide by the instructions given therein and submit the requests of filling of vacancies in the primary level grades (U-PL 1, U-PL 2, U-PL 3) only for the approved posts mentioned in the Commission Circular No. 14/2024 along with the format given in letter No. UGC/HR/10/01-R dated 29.01.2025, in order to submit the same to the DMS.

Senior Prof. Kapila Seneviratne

Chairman

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